



COMMONWEALTH BANK DOWNLOAD INSTRUCTIONS

1. Select Account

The screenshot displays the Commonwealth Bank online banking interface. At the top, there is a navigation bar with the bank's logo and several menu items: "My home" (highlighted in yellow), "View accounts", "Transfers", "BPAY", and "Offers &". Below the navigation bar, a welcome message states: "Welcome You last logged on at 12:58:04 PM (Sydney/Melbourne time) on 24 August 2012." The main content area is divided into three sections: "My inbox" (11 unread messages), "Future transactions" (2 scheduled), and "My applications" (0 applications). The "My inbox" section shows a message from 25/07/2012 - 05:34 AM with masked content (****) and options to "Delete" or "Preview". A "View all messages" link with a right arrow is also present. Below the inbox is the "My portfolio" section, which includes a promotional message: "Don't miss out on the great offers we have in NetBank this month. Find out now". The portfolio is presented as a table with the following data:

Nickname / Type	BSB / Awards	Account number	Account balance	Available funds
Smart Access 	06 1111	1111 1111	+ \$549.50	+ \$549.50
NetBank Saver	06 1111	1111 1111	+ \$ 96.30	+ \$ 96.30
MasterCard	 Awards	1111 1111 1111 1111	- \$227.14	+ \$2,772.86
CommSec Trading A...		1111 1111	+ \$730.00	

2. Click *More options*

Smart Access
06 3549 1012 0341


Balance
+ \$549.50

Available
+ \$549.50

→ Check out your special offers. Learn more → Change my PIN → Send money overseas More actions +

Show **Recent transactions** or jump to

← Apr 12 May 12 Jun 12 Jul 12 Aug 12 →

Search by keyword 

More options +

Date ▼	Transaction details ⓘ	Amount	Total
25 Aug 2012	<u>Transfer to CBA A/c</u>	- \$630.00	+ \$549.50
23 Aug 2012	Direct Debit 000 D/DBT	- \$73.20	+ \$1,179.50

3. Select Transaction Date Range

The screenshot shows a transaction filter interface. At the top, there is a search bar labeled "Search by keyword" with a magnifying glass icon and a "Hide options" button. Below this, the text "Filter your transactions by:" is followed by three filter sections: "Dates" with a "Time period" button and a "Choose dates" button, "Type" with an "All transactions" button and a "Cheque number" button, and "Amount" with "From" and "To" input fields, both containing a "\$" symbol. A "Cancel" button is located below the amount fields. A dropdown menu is open over the "Time period" button, listing options: "Last financial year (11/12)", "Select...", "Last 7 days", "Last 14 days", "Last 30 days", "Last 60 days", "Last 90 days", "Last 120 days", "Last financial year (11/12)", and "This financial year (12/13)". The first and eighth options are highlighted in cyan. A "Search" button is visible to the right of the dropdown. At the bottom of the interface, a table header is partially visible with columns for "Date", "Transaction details", "nt", and "Total".

4. Export Transaction to file

The screenshot shows a list of transactions. The first row is dated "01 Jun 2012" with the description "Credit Interest", showing a balance change of "+ \$0.06" and a total of "+ \$325.29". The second row is dated "31 May 2012" with the description "Transfer", showing a balance change of "- \$18.00" and a total of "+ \$325.23". Below the list, a pagination bar indicates "255 transactions found, displaying 1-20" and shows page numbers 1 through 13. At the bottom, there is an "Export format" dropdown menu set to "CSV (e.g. MS Excel)" and a green "Export transactions" button with a right-pointing arrow, which is highlighted with a cyan box. To the left of the export button is a yellow "Back to top" button. To the right are "Export" and "Print" icons.