NAB DOWNLOAD INSTRUCTIONS

You can export all or some of an account's transactions for use in other software applications. NAB Internet Banking will only export the transactions currently displayed on the Transaction history screen (this will be affected by any filter criteria you may set).

How to export an account's transaction history

To display your transaction history from:

outside the Account info service	roll your cursor over account info.on the main menu and select Transaction history from the drop down list. In the Transaction history screen, select the account from the drop down list
within the Account info service	click **Transaction history** in the sub-menu to the left of screen, or click the account's Transaction history link

The transactions that occurred within the transaction history default period are displayed.

Select the account the transaction history is to be exported from in the **Select** account drop down list

Choose from the following options:

If you want to...	Then...
change the dates you want to export transactions on	click the Show filter link and set the __date range__
search for the specific transactions you want to export	click on the **Show filter** link and set the criteria

Once you have listed the transactions you want to export, click the **Export data** link that is located above the balance column.
The Export transaction history screen displays.
Select the radio button relevant to the file format you want to export. (Please select csv)

Click **OK**.

Save the file to the desired location.